



Tenure and Promotion Application Schedule Academic Year 2025-2026

January 17, 2025	Provost Office notifies Deans of candidates scheduled to be considered for tenure and/or promotion for academic year 2025-2026. <i>All schools and colleges are required to submit their tenure and promotion policies and procedures to the Office of the Provost.</i>
February 28, 2025	Deadline for faculty to declare to Dean & Department Head intention to be reviewed for tenure and/or promotion during AY 2025-2026. Deadline for faculty to declare to Dean & Department Head intention to be considered for early tenure review or early promotion review in AY 2025-2026 (requires approval by Provost via the Office of Faculty Advancement and Inclusion).
March 14, 2025	Dean submits Early Tenure/Promotion Review Request forms to the Office of Faculty Advancement and Inclusion.
April 4, 2025	Provost provides candidate, Dean, and Department Head with decision regarding early review request.
April 11, 2025	Dean submits final list of their tenure and promotion candidates to the Provost Office via the Office of Faculty Advancement and Inclusion.
August 18, 2025	Candidate submits dossier to Department Head.
October 31, 2025	Departmental Committee review completed. Candidate dossier and Departmental Committee report forwarded to Department Head.
November 24, 2025	Department Head review completed. Departmental Committee and Department Head reports forwarded to candidate.
December 1, 2025	Candidate provides written acknowledgement of receipt of Departmental Committee's and Department Head's reports. Candidate forwards any written comments addressing contents of reports to the Department Head.
December 5, 2025	Department Head forwards candidate's official dossier to Dean.
January 5, 2026	College/School Committee review completed. Dean forwards College/School Committee's report and Dean's report to candidate.
January 12, 2026	Candidate provides written acknowledgement of receipt of College/School Committee's and Dean's reports. Candidate forwards any written comments addressing contents of reports to the Dean.

January 16, 2026	Dean forwards candidate's official dossier electronically to the Office of the Provost via SharePoint.
January 23, 2026	Tenure and Promotion documents made available to Provost Advisory Committee.
February 12, 2026	Provost Advisory Committee meeting.
April 3, 2026	Provost presents their recommendations for tenure and promotion to the President and informs Deans of recommendations.
April 17, 2026	Provost informs candidates of the President's and Provost's recommendations for tenure and promotion.
May meeting	Academic Affairs Committee of the Board of Trustees reviews tenure cases.
May meeting	Board of Trustees consider tenure cases.
May 31, 2026	Provost notifies candidates in writing of the actions of the Board of Trustees.

Please note: these dates are subject to change.